

CURRICULUM VITAE:



Name- L. Vishala,
Address: H.no: 10-4-76,
C/o- S. Yugendar Rao
Girmajipet, Warangal, 506002.
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Candidate Name: L Vishala
Exp: 13+Year
Current CTC: 25K
ECTC: As per industry 30% Hike
Present Location: Warangal.
Notice Period: Immediately

Career Objectives:

To work in any leading organization which provides challenging environment scope for creativity and independent thinking, promotes learning and acquiring new skills and opportunities for growth and to add value and strive for the success of an Institution through personal dedication, commitment, hard work and self-improvement. Where I can enhance my skills for the organization and for my self-development.

Software skills:

- Operating System : Windows 2000, XP. Windows 8
- Application Software: MS Office, MS Word, MS Excel, Power Point, Microsoft Outlook, internet.

Educational Qualification:

| Degree | University/Board | Year of Passing | Percentage % |
|-------------------------------------|---|-----------------|--------------|
| B.Ed | Ekashila college of Education, Jangoan. | June 2012 | 81.8%. |
| M.A Sociology | Kakatiya university, Warangal. | September 2001 | 61%. |
| M. Sc botany | Kuvempu university, Karnataka | August 2005 | 69.2% |
| B.SC(B.zc) | Kakathiya university,A.P. | August 1992 | 59% |
| 12 th (Higher Secondary) | Board Of Intermediate In Hyderabad Andhra Pradesh | 1989 | 68% |

Work Experience:

- Institute Name : **TTWRDC Girls.**
Designation : Lecturer
Duration : 2016 to 2019
Role & Responsibility :
 - Teaching planning, preparation and research
 - Checking and assessing students' work
 - Encouraging personal development via tutorial or pastoral work
 - Attending staff meetings.
 - Supervising students and classrooms & assigned college work Etc.
- Institute Name : **Social Welfare Residential Educational Institution For Girls**
Duration : 2010 - 2015
Designation : Junior Lecturer (Faculty of Botany)
Role & Responsibility :
 - Prepare and deliver lectures to undergraduate and/or graduate students on topics such as molecular biology, marine biology, and botany.

Evaluate and grade students' class work, laboratory work, assignments, and papers.

Prepare course materials such as syllabi, homework assignments, and handouts.

Compile, administer, and grade examinations, or assign this work to others.

Maintain student attendance records, grades, and other required records.

- • Initiate, facilitate, and moderate classroom discussions
Present working as a faculty of Botany in MJPTBCWREIS(3years)

• Institute Name : **Helping hand drug de-addiction center**

Duration : 2007-2009.

Duration : Councilor

Role & Responsibility :

- Meeting with clients to evaluate their health and substance problem
- Identifying issues and create goals and treatment plans
- Teaching clients coping mechanisms
- Helping clients find jobs or re-establish their career
- Leading group therapy sessions
- Providing updates and progress reports to courts
- Referring clients to support groups
- Setting up aftercare plans

Areas of Interest:

- Teaching
- School Co-ordinator
- Councilor

Strengths:

- Self Confidence
- Quick Learner
- Always open for the new challenge
- Good communication skill

Personal Information:

Date of Birth : 06.11.1973
Nationality : Indian
Marital Status : Married
Residential Address : H.no: 10-4-76, C/o- S. Yugendar Rao,
Girmajipet, Warangal, 506002.
Hobbies and Interest : Reading Books, Watching News.
Languages Known : Telugu, Hindi and English

Declaration:

I hereby declare that the above information's are true to best of my knowledge.

Date:

Place:

Signature